

### **CLEARANCE FORM FOR GRADUATION**

Candidates who wish to request for their Academic Transcripts and later on graduate should be cleared by the various departments/units at the Mildmay Institute of Health Sciences.

1. Surname: .....

2. Other Names (in full): .....

As registered at the Mildmay Institute of Health Sciences. The names must be those that appear on the previous academic documents.

3. Registration/Student ID Number: .....

4. Programme: .....

5. Date of Graduation: .....

6. Contact Address: ..... Telephone:.....

Submit your completed clearance forms to the Registrar.

Signature: .....

Date: .....

| <b>Department</b>                                              | <b>Name of<br/>Clearing Officer</b> | <b>Signature and Date</b> | <b>Comment/Stamp</b> |
|----------------------------------------------------------------|-------------------------------------|---------------------------|----------------------|
| Library                                                        |                                     |                           |                      |
| Finance (Tuition)                                              |                                     |                           |                      |
| Finance (Graduation Fees)                                      |                                     |                           |                      |
| Hospitality                                                    |                                     |                           |                      |
| Registration with the National Council<br>for Higher Education |                                     |                           |                      |

**NOTE:** All fees must be paid before a student is issued a transcript/testimonial and prior to graduation.